Empowering Youth Leaders to Counter Violent Extremism in Kenya and Nigeria

Call for Proposals

Opportunity name:	Small Grants to Empower Youth Leaders to Counter Violent Extremism in Kenya and Nigeria
Total funding amount:	240,000 USD
Estimated number of awards:	20
Estimated funding per award:	**12,000 USD**
Date issued:	12 March 2018
Deadline for receipt of questions:	27 March 2018
Closing date for submission of applications:	**15 April 2018**
Estimated award date:	1 June 2018
Eligibility criteria:	Nonprofit organizations registered in Nigeria or Kenya
Number of proposals per applicant:	Up to 2
Project duration:	6-8 months
Estimated start date:	June 2018
Estimated end date:	November 2018 – January 2019

EXECUTIVE SUMMARY

The Global Center on Cooperative Security, the Kenya Community Support Centre (KECOSCE), and Carefronting are pleased to announce a call for proposals for small grants to support youth-led civil society organizations (CSOs) to address the drivers of violent extremism in six counties in Kenya (Garissa, Kilifi, Kwale, Mombasa, Nairobi, and Tana River) and six states in Nigeria (Adamawa, Bauchi, Borno, Gombe, Kano, and Yobe). The total funding is 240,000 USD, with a maximum award of 12,000 USD for projects spanning six to eight months in duration. Applications will be accepted from civil society organizations registered in Kenya and Nigeria, with priority given to youth-led or youth-focused civil society organizations operating in the identified areas. Eligible projects should aim to build capacity, promote partnerships, or pilot new concepts on addressing the factors that can drive violent extremism. Projects funded under this small grant program will help inform policy and programming relating to the role of youth in efforts to prevent and counter violent extremism (P/CVE).

BACKGROUND

While youth have comprised the bulk of recruits to violent extremist groups, they are also disproportionately affected by violent extremism. Al Shabaab in Kenya and Boko Haram in Nigeria have capitalized on grievances of deprivation, disenfranchisement, and lack of opportunity to offer the illusion of solutions, all while sowing discord and further violence. However, both countries have a vibrant civil society landscape where youth are working toward economic, political, and social change to prevent violent extremism.

The small grants program is one element of a broader two-year initiative to build the capacity of youth-led and youth-focused civil society organizations working on P/CVE in their communities through training and mentorship, deepening existing networks, and forging new partnerships. This broader program is being implemented in partnership between the Global Center, KECOSCE, and Carefronting, with support from the U.S. Department of State.

The Global Center works with governments, international organizations, and civil society to develop and implement comprehensive and sustainable responses to complex international security challenges through collaborative policy research, context-sensitive programming, and capacity development. Carefronting is a non-governmental organization founded in 2000 and based in Kaduna, Nigeria, focusing on peacebuilding, conflict transformation, trauma consciousness, and P/CVE. KECOSCE is a national non-governmental organization founded in 2006 that works on research, advocacy, capacity building, and education programs focusing on human rights and democracy, peace and security, social enterprises, and natural resources management.

This call for proposals consists of the following sections:

I.   Goals and objectives
II.   Eligibility criteria
III.   Evaluation and scoring
IV.   Contacts
V.   Application instructions and templates
            Part I: Narrative template
            Part II: Budget template
            Part III: Sub-Grantee Organizational and Financial Management Assessment
            Questionnaire

I. GOALS AND OBJECTIVES

To align with the goals of the broader initiative, projects funded under the small grants program must meet at least one of the following objectives:

1. Support, empower, and/or strengthen the capacity of young leaders and civil society organizations working to prevent and respond to manifestations of insecurity, violence and violent extremism threatening their communities.

2. Implement and evaluate innovative pilot projects to address the drivers of insecurity, violence, and violent extremism at the grassroots level.
3. Deepen the knowledge base on the localized drivers of violent extremism and/or effectiveness of P/CVE programming at the grassroots level.

Examples of projects that may be considered include, but are not limited to, the following:
- Training and mentorship for youth leaders and CSOs on good practices for P/CVE
- Projects in communities vulnerable to or affected by violent extremism to address underlying drivers or grievances (can include issues such as civic engagement, economic empowerment, inter-faith dialogue, etc.)
- Training or the provision of psycho-social support to individuals, families, and communities affected by violent extremism
- Educational materials and skills-training to build resilience
- Media programming, such as TV, radio, or online videos offering P/CVE-relevant themes
- Media training and literacy on the delivery of P/CVE communications
- Data collection or studies on issues related to violent extremism
- Dialogues to build trust between law enforcement and the community

Applicants are strongly encouraged to ensure gender and age diversity in the target audience for their projects.

II. ELIGIBILITY CRITERIA

Applicants must be a nonprofit entity or organization registered in either Kenya or Nigeria and able to show proof of registration. Recipients of funds can include the following:
- Researchers and non-governmental experts
- Religious leaders or groups
- Community leaders or groups
- Social support organizations
- Victims groups
- Educational institutions
- Other nongovernmental actors

Ineligible projects per the grant agreement are as follows:
- Any project that benefits individuals convicted of support for a designated foreign terrorist organization (FTO), or any project that could be construed as material support for terrorism;
- Any project that purports to advance a moderate religious ideology or appears to endorse one religious interpretation over another.

Grant funds must be utilized for programming and are not eligible to support operational costs such as salaries (project staff time excluded), large equipment purchases, construction, or paying off-debt.

IV. EVALUATION AND SCORING

All proposals submitted through the small grants program will be subject to a due-diligence, technical, and budgetary review. To assist with the due-diligence review, each applicant must complete a Sub-Grantee Organizational and Financial Management Assessment Questionnaire (attached as part three of the application process).

Once applicants have been subject to due-diligence review, submissions will be forwarded to a review panel for the technical and budgetary review. The proposals receiving the highest scores will be submitted to the donor for final review and approval. The U.S. Department of State will make the final decision on successful applicants.

V. CONTACTS

For more information or to submit proposals, please contact the following individuals depending on the target country:

Proposals for Kenya:	**Proposals for Nigeria:**
Phyllis Muema	Maji Peterx
phyllis@kecosce.org	carefronting@yahoo.com
David Dews	David Dews
ddews@glohalcenter.org	ddews@globalcenter.org

VI. APPLICATION INSTRUCTIONS

A template for grant applications is included below, and includes three parts:

- Part I. Narrative: No more than five (5) pages, maximum.
- Part II. Budget
- Part III. Sub-Grantee Organizational and Financial Management Assessment Questionnaire

Instructions for application documents:

- Any questions regarding the call for proposals should be submitted to Mr. David Dews by 15 March 2018.
- All applications should be submitted as Microsoft Word or PDF documents. They should be single-spaced, 12 point Times New Roman font, with one-inch margins.
- All documents must be submitted in English
- Complete applications, including all three parts in the template below, should be sent via email to Mr. David Dews and the appropriate country contact (Ms. Phyllis Muema or Mr. Maji Peterx) by 31 March 2018.
- Applications should be sent with "**P/CVE Call for Proposals**" in the email subject line

Part I. Narrative

Project title:	*Enter the title of the project*
Primary applicant organization name:	*Enter the name of the primary applicant*
Secondary/partner organization(s):	*Enter the name(s) of any partners if applicable*
Applicant main point of contact:	*Enter the name, title, physical address, phone number, and email address of the main point of contact*
Proposed duration of project:	*Enter the length of time needed to undertake the project*
Amount requested:	*Enter the total project budget in USD*

1) Summary/Synopsis:

Please provide a brief summary or synopsis of the project, including a breakdown of the project's objectives, target beneficiaries, activities, and expected results. This section should be no longer than one (1) page.

2) Project/activity description

    a) Background and rationale

Please answer the following: Why is this project important? Who are the intended beneficiaries or target audience? How does this project add value and address unmet local needs? How is this project unique from other efforts?

    b) Goals and objectives

Please answer the following: What strategic goals and objectives will this project achieve? What are the intended short, medium, and/or long term outputs, outcomes, and/or impacts? How does it align with the objectives of the call for proposals?

3) Implementation plan

    a) Activity plan

What are the exact activities planned?

    b) Timeline

4) Monitoring and evaluation (M&E) plan

    a) Theory of change

How will the proposed project lead to the intended outcomes/produce the intended results?

    b) Methodology

What tools or methods will you use to track progress and collect information on results? When and how will you use them?

    c) Indicators

What will you be measuring to determine whether you have achieved your intended results?

5) Sustainability plan

    a) What are the risks associated with this project and how do you intend to mitigate them?

b) How will this project produce significant and sustainable results? Can the project be replicated on a larger scale, and if so, how?

c) If applicable, how can this project be sustained in in conflict-affected areas?

5) Qualifications and staff

a) Applicant's past experience/expertise relevant to proposed project

b) Composition and qualifications of the project team

c) Identification of potential partners (if applicable)

Part II. Budget

	Unit Cost			
Organization Name				
Project Title				
Project duration (months)				
	Unit	**Number**	**Amount**	**Total (USD)**
Personnel**	# people	Qty/ # of days	Daily Rate (USD)	Total (USD)
Input name or position (add rows as necessary)				
Input name or position (add rows as necessary)				
			SUBTOTAL	0.00
Travel**	# people	Qty/ # of days	Rate	Total (USD)
Airfare				
Accommodations				
Per diem				
Add rows as necessary				
			SUBTOTAL	0.00
Other Direct Costs**	Qty	Freq	Rate	Total (USD)
All else that does not fall into above categories (add rows as necessary)				
Supplies				
Meeting venue				
Translation, interpretation				
Add rows as necessary				
			SUBTOTAL	0.00
Total Project Cost				0.00

Part III. Sub-Grantee Organizational and Financial Management Assessment Information Questionnaire [US funded projects only]

Section 1: Organizational information

1. Name of organization:	
2. Type of organization (i.e. nonprofit):	
3. Is the organization registered as a legal entity?	Yes☐ No ☐
a. Place and date of registration or incorporation:	
4. Name and contact info of top financial staff	

Section 2: Financial management information

1. What accounting system does your organization use? (i.e. Quickbooks)	
2. Does your accounting system allow for the coding of expenses by both expense type and project code?	Yes☐ No ☐
3. Has your organization been audited during any of the previous 3 years?	Yes☐ No ☐
a. If no, when do you expect to be audited next?	
4. Does your organization have checking accounts with a bank or financial institution?	Yes☐ No ☐
5. Does your organization have separation of financial duties (i.e. separate people responsible for approving and sending payments)?	Yes☐ No ☐
6. Does your organization have a system for tracking time spent by program staff?	Yes☐ No ☐
7. Does your organization have a procurement policy or manager?	Yes☐ No ☐
8. Has your organization received U.S. government funds previously, either directly or indirectly?	Yes☐ No ☐
9. Is your organization familiar with U.S. government funding guidelines (2 CFR 200)?	Yes☐ No ☐
a. If no, will you review and comply with all guidelines?	Yes☐ No ☐

Section 3: Attachments

1. Registration certificate and/or articles of incorporation:	Attached? Yes☐ No ☐
2. Most recent audit:	Attached? Yes☐ No ☐

Name of preparer: _____

Signature: _____   Date:_____